The Glen Community Association

Finance Committee Meeting

Jan 24/19 2:30 Boardroom

**AGENDA**

**In Attendance**

Chair: Ken Bauder (Treasurer)

Erick Borglund (Director) Chris Pimentel (Property Owner)

Terry Tebb (Director) Kimara Vido (Property Owner)

Doug Fitzpatrick (President ex-officio)

Staff:

**CALL TO ORDER ………………..pm**

* **OPEN SESSION/ESTABLISHMENT OF THE QUORUM**
* **REVIEW AND ACCEPTANCE OF AGENDA**

 **- Addition/deletions**

**NEW BUSINESS ACTION/DATE**

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| **FinCom meetings in Canada Jan 7,9,14,20,21/2020** |
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| 1. **QuickBooks –**
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| * 1. **consultants project status**
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| * 1. **$ to date**
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| * 1. **Software training**
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| 1. **Audit – status**
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| 1. **Budget scheduled meetings to date**
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| 1. **Term of Reference update – Reserve study – “Oversight”**
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| 1. **Collection letters – review/aged receivables**
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**FINCOM standing reports ACTION/DATE**

1. **Account balances**
2. **Capital Project report**
3. **Bookkeepers Report**
4. **Aged Receivables**
5. **RS – Capital plan update**
6. **Budget report (Green sheet)**
7. **Other – Strategic planning**
8. **“Oversight” reference in Admin policy?**

**EXECUTIVE SESSION**

**ADJOURNMENT**